

**Maryland Institute of Alcoholism and
Drug Abuse Studies**

OETAS
Spring 2014
Training
Schedule

**Maryland
Alcohol and Drug Abuse Administration
Catonsville, Maryland**

APRIL

22, 23 and 24	Developing Clinical Supervision Skills – Gregory Hunter, MPC, MS, LCSW-C, CISD, Therapist and Trainer in Private Practice, Baltimore, MD – 21 Hours - (FULL - No further registrations will be accepted)
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MAY

2	Traumatic Brain Injury – Anastasia Edmonston, MS, CRC, TBI and Person Centered Planning Trainer, Maryland Mental Hygiene Administration, Catonsville, MD – 7 Hours - (FULL - No further registrations will be accepted)
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8	The Basics of DSM – 5 – Dace S. Svikis, Ph.D. Professor, Department of Psychology Director, Addiction and Women’s Health (AWHARE) Virginia Commonwealth University, Richmond, VA – 7 Hours - (FULL - No further registrations will be accepted)
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27, 28 and 29	Screening and Assessment – Thomas Dolan, Cert., CAC-AD, Adjunct Professor: Chemical Dependency Curriculum, Community Colleges of Baltimore County, Baltimore, MD – 21 Hours - (FULL - No further registrations will be accepted)
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JUNE

23, 24 and 25	Creative Program Management – Anna Agnew, LCSW-C, Private Practice and Training Consultant, Adjunct Faculty at Harford Community College, Bel Air, MD – 21 Hours - (FULL - No further registrations will be accepted)
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REGISTRATION:

An application for registration of courses can be found on the last page of this catalog. **You may also download application forms from our web site at www.adaa.dhmdh.maryland.gov.** To do this, look to the left of the web page for the OETAS link to download the catalog and application. Mail your completed application with full payment to **ATTN: FISCAL, ADAA, 55 Wade Avenue, Catonsville, MD 21228. APPLICATIONS WITHOUT FULL PAYMENT CANNOT BE ACCEPTED.** Only checks, money orders or R*Stars Transfers are accepted as payment. Only agencies paying by R*STARS transfer may FAX applications with the CUR DOC number. Purchase orders will be accepted from Federal Agencies only. If you are registering for more than one course or workshop, you may use one application.

CONFIRMATION:

You will receive confirmation, including directions to the training by e-mail. For those applicants without e-mail, a confirmation will be mailed to the address provided on the application. **If you do not receive confirmation concerning your registration, you are not registered. Contact the OETAS office prior to class attendance, 410-402-8585.**

OETAS courses and workshops are scheduled from 8:30 AM – 4:30 PM in the OETAS Training Room. The OETAS Training Room is located on the ground floor of the Alcohol and Drug Abuse Administration, 55 Wade Avenue, Catonsville, MD 21228. Directions will be e-mailed with your confirmation or can be found at www.adaa.dhmdh.maryland.gov.

Course & Workshop Descriptions Spring 2014

April 22, 23 & 24, 2014 - (FULL - No further registrations will be accepted)

Developing Clinical Supervision Skills – Gregory Hunter, MPC, MS, LCWS-C, CISD, Therapist and Trainer in Private Practice, Baltimore, MD – 21 Hours

This experiential course is designed to help the clinical supervisor develop skills in three areas; self-assessment of clinical and supervisory skills, assessing counselor clinical skills and developing professional growth plans, and teaching clinical skills to counselors. Topics include: characteristics of effective supervisors, self-assessment tools and techniques, ethical issues in supervision, accessing current research, counselor assessment tools and techniques, professional growth plans, adult learning theory, and clinical supervision vs. counseling.

This course applies toward the specialized training requirement for the State of Maryland's position classification of Alcohol and Drug Abuse Counselor, Supervisor. For additional information, please review The OETAS Special Requirements Training section of our website.

May 2, 2014 - (FULL - No further registrations will be accepted)

Traumatic Brain Injury – Anastasia Edmonston, MS, CRC, TBI and Person Centered Planning Trainer, Maryland Mental Hygiene Administration, Catonsville, MD – 7 Hours

This workshop will provide attendees with an overview of traumatic brain injury (TBI). Its causes and functional implications will be described using case examples and short video clips. Consideration of brain injury as a co-occurring condition among those with mental health and substance abuse disorders will be discussed along with suggested strategies to support individuals living with brain injury at home, work and in the community.

May 8, 2014 - (FULL - No further registrations will be accepted)

The Basics of DSM – 5: What Counselors Who Treat Substance Use Disorders Need to Know – Dace S. Svikis, Ph.D. , Professor, Department of Psychology Director, Addiction and Women's Health (AWHARE) Virginia Commonwealth University, Richmond, VA – 7 Hours

This one day workshop will begin with a brief history of the DSM classification system for psychiatric disorders. Next, it will discuss the process by which changes were made from DSM-IV-TR to DSM-5. In particular, the course will focus on Substance-Related and Addictive Disorders - what changed and why. Revisions in diagnostic criteria for other psychiatric disorders frequently seen in the context of addiction treatment will also be reviewed. These include: depressive disorders, anxiety disorders and trauma- and stressor-related disorders. The workshop will also focus on practical issues such as screening and assessment for substance use disorders and comorbid conditions as part of intake assessment and treatment planning.

May 27, 28 & 29, 2014 - (FULL - No further registrations will be accepted)

Screening and Assessment – Thomas Dolan, Grad. Cert., CAC-AD, Adjunct Professor: Chemical Dependency Curriculum, Community Colleges of Baltimore County, Baltimore, MD – 21 Hours

Comprehensive assessment is the highest of all clinical skills. Often undervalued or misunderstood in the Chemical Dependency Treatment field, comprehensive clinical assessment is the key to competent clinical treatment. This course will differentiate between screening and assessment and help participants identify the advantages of a holistic review of client strengths, supports and challenges needed to facilitate clinical decision making. DSM-5 Substance Use Criteria and mental status data will also be reviewed in this course.

June 23, 24 & 25, 2014 - (FULL - No further registrations will be accepted)

Creative Program Management – Anna Agnew, LCSW-C, Private Practice and Training Consultant, Adjunct Faculty at Harford Community College, Bel Air, MD – 21 Hours

This course provides an overview of the basics of effective program management. Participants will learn the evolution of management, the 4 functions of management, various management models, and core leadership practices. They will also learn to write and communicate powerful mission and vision statements, facilitate staff involvement, and create learning organizations. The course provides both the new and seasoned manager an opportunity to assess their current leadership style and make plans for their on-going development in these competency areas.

This course applies toward the specialized training requirement for the State of Maryland's position classification of Alcohol and Drug Abuse Counselor, Supervisor. For additional information, please review The OETAS Special Requirements Training section of our website.

CERTIFICATES:

OETAS is approved to grant Continuing Education Units (CEU) by the organizations listed below. All course and workshop participants will receive a certificate of participation for each training event they attend. **Participants must attend all hours of training in order to receive a certificate.**

Alcohol and Drug Counselors - The Maryland Board of Professional Counselors and Therapists and the Maryland Addictions Professional Certification Board (MAPCB) have approved all OETAS courses and seminars for CEU.

Social Workers and Certified Professional Counselors - The Maryland State Board of Social Work Examiners has approved all OETAS courses for Category 1 CEU.

Psychologists - The State Board of Examiners of Psychologists has approved all OETAS courses for CEU.

GENERAL INFORMATION, FEES and CEUs:

OETAS courses and workshops are scheduled from 8:30 AM – 4:30 PM in the OETAS Training Room. The OETAS Training Room is located on the ground floor of the Alcohol and Drug Abuse Administration, 55 Wade Avenue, Catonsville, MD 21228. Directions will be e-mailed with your confirmation or can be found at www.adaa.dhmh.maryland.gov.

Seven hour workshop:	8:30 a.m. to 4:30 p.m.	\$ 70.00 (1 Day Workshop)	7 CEU
Fourteen hour course:	8:30 a.m. to 4:30 p.m.	\$110.00 (2 Day Course)	14 CEU
Twenty-one hour course:	8:30 a.m. to 4:30 p.m.	\$160.00 (3 Day Course)	21 CEU

ABOUT OETAS:

The Office of Education and Training for Addiction Services (OETAS) is a unit within the ROSC Division of the Maryland Alcohol and Drug Abuse Administration. Our mission is to design and deliver addictions training to meet the varied needs of professionals across Maryland who work with at risk, substance abusing and substance dependent individuals and their families. For over thirty years, OETAS has responded to the needs of beginning and experienced behavioral health practitioners by providing high quality continuing education training.

REFUND/CREDIT POLICY:

A refund or credit will be granted when an OETAS Refund/Credit Request Form is received at the OETAS office **no later than five working days prior to the first class session**. Please allow 6-8 weeks for refunds to arrive in the mail. The Social Security Number of the student(s) requesting refund must be included on the OETAS Refund/Credit Request Form in order for a refund to be processed. This form can be downloaded from www.adaa.dhmh.maryland.gov under the OETAS link or found on page 2 of this catalog.

INCLEMENT WEATHER POLICY:

If, as of 7:00 a.m. on the morning of a scheduled OETAS class, Baltimore County Public Schools are **delayed** or **closed**, then the OETAS class will be postponed to a later date. We will notify you regarding the rescheduling of the session via e-mail and/or phone call. If you have any questions, please call our main number, 410-402-8585.

PREREQUISITES:

Prerequisites are identified for many of the courses and workshops we offer. They may be viewed as a guide to the participant regarding knowledge or skills needed in order to participate fully and benefit from the course or workshop. Prior to registering for a course or workshop participants should evaluate whether they possess the knowledge or skills needed to understand the content and participate fully. Participants should not expect the instructor to alter the course material or presentation to accommodate the participants' knowledge or skill gaps.

NON-SMOKING CAMPUS:

We are located on a Non-Smoking Campus. There are NO approved smoking areas on/within the Spring Grove Hospital campus. Additionally, you are not permitted to smoke in your car while it is parked or in motion on any part of the Spring Grove Hospital Campus.

Send to ATTN: FISCAL
 Alcohol and Drug Abuse Administration
 Office of Education and Training of Addiction Services (OETAS)
 55 Wade Avenue, Catonsville, MD, 21228
 (410) 402-8585 Fax: (410) 402-8604
 Website: <http://adaa.dhmh.maryland.gov>

For OETAS use only

SPRING 2014 COMMUTER APPLICATION

Please print all information clearly:

Name: _____ Social Security #: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ e-mail: _____

Employer: _____ County: _____

Employer Phone: _____ Fax: _____

COURSE/WORKSHOP SELECTION: *Please check box of all courses for which you are submitting payment. Confirmation(s) will be sent via e-mail.*

1 Day Workshop (\$70)	3 Day Course (\$160)
<input type="checkbox"/> Traumatic Brain Injury <i>May 2, 2014</i>	<input type="checkbox"/> Developing Clinical Supervision Skills <i>April 22, 23 & 24, 2014</i>
<input type="checkbox"/> The Basics of DSM – 5 <i>May 8, 2014</i>	<input type="checkbox"/> Screening and Assessment <i>May 27, 28 & 29, 2014</i>
	<input type="checkbox"/> <i>Creative Program Management</i> <i>June 23, 24 & 25, 2014</i>

Total Amount Enclosed: \$ _____

ONLY CHECK, MONEY ORDER AND R*STARS TRANSFER ACCEPTED

*This application **will not** be accepted without payment. Make checks and money orders payable to **DHMH – OETAS. DO NOT SEND CASH.***

Purchase orders are accepted from federal agencies only.

Agency: **MOO**
 PCA: **M160S**
 Revenue Object: **6657**
 R*STARS Transaction Code: **410**
 Index Code: **10900**

When processing the R*STARS transaction, indicate the student's name and course name in the description field.
Important: Show payment by supplying the transaction Cur Doc Number below and return to OETAS in order to complete the registration.

R*STARS Transfer for Maryland State Agency Use Only:

CUR DOC # _____ **FISCAL OFFICER** _____ **PHONE** _____

FAX R*STARS TRANSACTIONS TO: 410-402-8604

OETAS Refund/Credit Request Form

All items must be completed in order to process the request:

Name: Home Address:

Home Phone: Work Phone:

Employer/Agency:

Employer/Agency Address:

Request is for (please check only one):

REFUND

Refund for payment made by Check or Money Order will be sent to the payee at the address provided on this form. Please allow 6 weeks for processing.

CREDIT

Credit for original paid amount will be issued and is good for 1 year, from date of the first class. Credit will expire if not used within the year.

Course Title: Course Date(s):

Amount Paid:

Payment Method:

Personal Check or Money Order Number: Social Security Number:

Agency Check Number: Federal ID (FEIN) Number:

MD State Agency--Paid by R*STARS Transfer:

Cur Doc Number: Federal ID (FEIN) Number:

Reason for Request:

Signature of Person Submitting Request: Date:

**Return or Fax to:
OETAS
55 Wade Ave. Catonsville MD 21228
Fax #: 410-402-8604**

Maryland Institute of Alcoholism and
Drug Abuse Studies

OETAS
SPRING 2014
TRAINING SCHEDULE

The Maryland Department of Health and Mental Hygiene (DHMH) does not discriminate on the basis of race, color, sex, national origin, or disability in the operation and administration of its services, facilities, programs, benefits and employment opportunities.